

# FRIENDS OF KENT CHURCHES

## APPLICATION FOR A GRANT

We give grants to churches in use of architectural merit or historic interest in the County of Kent (pre April 1965 boundaries) and to contribute towards keeping in good order their fabric and fixtures of special importance and providing facilities to keep them in use.

This form may also be used to apply for an **NCT** Partnership grant (for details see notes).

Which grants are you applying for?                      FKC only / NCT only / BOTH

**CHURCH**            (Dedication, location):

Address and postcode:

Grade (listed status):                      Conservation area?                      YES/NO

Is the church a member of the Friends of Kent Churches?:                      YES/NO

Usual Sunday Attendance (USA) (or Church Electoral Roll (CER) if USA not available):

Approximate number of services per month:

Number of residents in the Ecclesiastical Parish (where applicable):

If the Church is locked, where can the key be obtained? (Please include telephone number):

### **SUMMARY OF THE WORK REQUIRED:**

Please check that you are applying for work for which we offer grants (see website for exclusions).

Please indicate the urgency of the work (eg as assessed in the most recent quinquennial inspection).

Architect (please give professional qualification):

Builder or other Contractor:

Approvals:

Has the specification received appropriate authority?                      YES/NO

From whom?

Anticipated starting date for the work:

PTO

**ESTIMATED COST:**

Cost of proposed work	£
Contingencies	£
Professional Fees and Expenses	£
VAT (before any reclaim)	£
<b>TOTAL COST</b>	<b>£</b>

How much VAT can be reclaimed (via the LPW scheme or otherwise)? £

Is any part of this the responsibility of others (eg lay rectors for chancels in some C of E Churches), and how much are they contributing?

	YES/NO	£
Is any amount recoverable from Insurance, and if so how much?	YES/NO	£

How much will be (or is expected to be) available from Church funds (a), or collected locally (b)?  
*(Please enclose a copy of the latest approved Annual Accounts, and those of any associated Friends)*

(a)	£	(b)	£
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What other grants have been applied for or other offers of help been made?  
*(Please indicate whether an application for a Grant has been made and whether it has been successful. Please give an amount only if a definite offer has been made)*

English Heritage:	£
Heritage Lottery Fund:	£
Local Councils:	£
Other: <i>(please specify)</i>	£

**Name of Applicant (Contact)** (In capitals):

Position held:

Address:

Telephone Number:

Email:

Date:

Please return the completed form together with your latest approved annual accounts and those of any associated bodies who have the upkeep of the church as their main objective (eg Friends) to the Hon. Secretary, Deb Sutch, Nevill Lodge, 4 Town Hill, West Malling ME19 6TF. Phone - 01732 845559. Email - [debsutch@btinternet.com](mailto:debsutch@btinternet.com). FKC Grants are offered in July and January, please submit your application by 1<sup>st</sup> May or 1<sup>st</sup> November.

If you are also making an application for an NCT Partnership grant, please also enclose the third sheet of this form and a copy of your EH/HLF offer/rejection letter (if available).

## NCT Partnership Grants

*If you are applying for an FKC grant only, there is no need to fill in this sheet.*

*If you are also applying for an NCT Partnership grant, please indicate this at the top of the first sheet and fill in this sheet also. NCT offer Partnership grants through the FKC for structural repair projects costing between £10,000 and £100,000 (including fees and VAT). See the notes for full details.*

**CHURCH** (Dedication, location):

Church website address (if any):

Does the church have a routine maintenance plan? YES/NO

How many days per year is the building open to the general public (or easy to access) outside service hours?

What other groups from the wider community use the building? Say how often these activities take place, eg once a week, twice a month, once a year. eg,

\* scouts/guides/boys brigade/beavers/youth clubs/other children's groups :

\* lunch club/coffee mornings :

\* concerts/art shows :

\* sports activities :

\* school services/civic services (eg Remembrance Sunday) or educational activities for school groups :

\* other :

Some churches prefer not to take activities away from the local village hall. Does this apply here?

What activities in the wider community does the church take part in through both clergy and laity? eg

\* lunch club/coffee mornings at other centres :

\* outreach to homeless :

\* fund raising for local or national charities :

\* uniformed organisations (scouts, guides etc) :

\* school governorships (and other ways of supporting a school) :

\* hospital visiting/chaplaincy, transporting people to appointments etc :

\* other chaplaincies eg mayor's chaplain :

\* other :

Please tick the boxes to confirm that:

You accept the NCT's terms and conditions for partnership grants

You give us your permission to pass on your details to NCT

If we recommend you for an NCT grant, we will ask you for one external photo and one internal photo of the church (good quality 1-5 Mb jpeg).